

District No. 5

Dr. Johnna Bruhn Superintendent
Lisa Davis, Business Manager
Margaret Green, Secretary

Mosquero Municipal Schools

P.O. Box 258 * 43 McNeil Ave.

Mosquero, N.M. 87733

Phone 575-338-4653 * Fax 575-673-2305

Board of Education

Victor R. Vigil, President
James Ray, Vice-President
Jacob Green, Secretary
William Lewis, Member
Open Position, Member

This meeting will be held in compliance with the New Mexico "Open Meetings Act," NMSA 1978, Section 10-15-1 to 10-15-4. The following agenda sets forth subjects of the meeting. The order in which the Agenda is followed is subject to change by the Board, if a topic on the agenda is permitted by law to be discussed in closed session, the board may or may not, at that time, close the meeting as to such topic. An agenda may be obtained at the main office of the Mosquero Schools, twenty-four (24) hours prior to the meeting. All action items on the agenda are marked with an asterisk (*) and may be first studied, reviewed and discussed by committee. The meeting is also being conducted in accordance with the Americans With Disabilities Act (42 U.S.D.12101 1991). The facility where the meeting is to be held is wheel chair accessible and handicapped parking is available. Requests for sign interpretive services are available. Requests should be received at least 48 hours prior to the meeting. To arrange for those or other handicapped services, please call the number above.

Regular Board Meeting July 13, 2026 @ 6:00 PM Superintendent's Office

Zoom link:

<https://mosquero-net.zoom.us/j/95771097122?pwd=QiKth7wgDQ33RRAXKVkhRgFs5kiJXl.1>

Meeting ID: 957 7109 7122

Passcode: 192580

1. **Call to Order, Invocation, and Pledge of Allegiance**
2. **Approve Current Agenda**
3. **Approve Previous Meeting(s) Minutes**
4. **Visitors**
5. **Superintendent's Report:**
 - a. **Budget Adjustments**
 - b. **Accounts Payable Vouchers**
 - c. **Report and Construction Update**
6. **Action Items:**
 - a. **Approve Authorization to Conduct Intra-Fund Transfers**
 - b. **Approve Ratification of Budget Adjustment Requests**
 - c. **Approve Alternate Waiver for Deposits**
 - d. **Approve Amendment to the Existing Coop Agreement**
7. **Discussion:**
 - a. **Policy Service Advisories #275-278**
8. **Executive Session:**
 - a. **Legal**
9. **Adjournment**

Dr. Johnna Bruhn Superintendent
Lisa Davis, Business Manger
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**Regular Board Meeting
July 13, 2026 @ 6:00 PM
Superintendent's Office**

Members Present:

Victor R. Vigil
James Ray
Jacob Green

Others Present:

Johnna Bruhn (via Zoom)
Margaret Green

Members Absent:

William Lewis

Quorum was established by Vice President Ray.

1. Call to Order, Invocation, and Pledge of Allegiance

Meeting was called to order at 6:00 PM. The group said the Pledge of Allegiance and President Vigil led the invocation.

2. Approve Current Agenda

001-2627 Jacob Green moved to approve the agenda as presented. Motion was seconded by James Ray. All were in favor. Motion carried.

3. Approve Previous Meeting(s) Minutes

002-2627 James Ray moved to approve the minutes from the June 15, 206 regular meeting. Motion was seconded by Jacob Green. All were in favor. Motion carried.

4. Visitors –none

5. Superintendent's Report:

- a. Budget Adjustments –none
- b. Accounts Payable Vouchers

003-2627 James Ray moved to approve Voucher #2553 in the amount of \$19,673.37, Voucher #2554 in the amount of \$10,130.89, Voucher #2555 in the amount of \$28,595.77, Voucher #2556 in the amount of

Regular Meeting
July 13, 2026

\$702.51, and Voucher #50,358.47. Motion was seconded by Jacob Green. All were in favor. Motion carried.

c. Report and Construction Update

Superintendent Bruhn reported to the group about arena issue (utilities and cement in the way of the awning), replacement flooring in cafeteria and classrooms, and the gym/instructional space to replace old gym.

6. Action Items:

a. Approve Authorization to Conduct Intra-Fund Transfers

004-2627 Jacob Green moved to approve the Authorization to Conduct Intra-Fund Transfers for FY27 as presented. Motion was seconded by James Ray. All were in favor. Motion carried.

b. Approve Ratification of Budget Adjustment Requests

005-2627 Jacob Green moved to approve the Ratification of Budget Adjustment Requests for FY27 as presented. Motion was seconded by James Ray. All were in favor. Motion carried.

c. Approve Alternate Waiver for Deposits

006-2627 James Ray moved to approve the Alternate Waiver for Deposits for FY27 as presented. Motion was seconded by Jacob Green. All were in favor. Motion carried.

d. Approve Amendment to the Existing Coop Agreement

007-2627 James Ray moved to approve the amendment to Item #8 within the existing coop agreement (see attached copy). Motion was seconded by Jacob Green. All were in favor. Motion carried.

7. Discussion:

a. Policy Service Advisories #275-278

The group reviewed Policy Service Advisories #275-278. No action was taken.

8. Executive Session:

a. Legal

No need for executive session at the time.

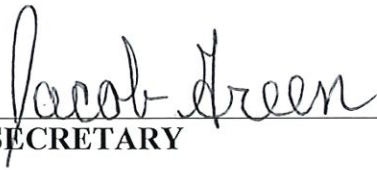
9. Adjournment

008-2627

Jacob Green moved to adjourn @ 6:25 PM. Motion was seconded by James Ray. All were in favor. Motion carried.



PRESIDENT



SECRETARY

MOSQUERO MUNICIPAL SCHOOLS

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Telephone: (575) 673-2271 Fax: (575) 673-2305

Dr. Johnna Bruhn, Superintendent
Lisa Davis, Business Manager
Margaret Green, Secretary

Sara Cordova, Director
School Budget Bureau
New Mexico Public Education Department
300 Don Gaspar, Room #227
Santa Fe, NM 87501

July 13, 2026

Dear Director Cordova:

Mosquero Municipal Schools respectfully requests a waiver of the 24-hour deposit rule.

The district banks with Busey Bank. The closest branch is in Roy, which is 20 miles away. This branch is only open on Tuesdays from 10:00 AM-3:00 PM. Additionally, this is the only bank in the county.

The district collects an average of \$3,000 per week, which consists of cash and checks. During the time between deposits, money is kept in a fireproof locked filing cabinet that only the superintendent and secretary have access to.

Should this waiver not be approved, this will create a hardship on the district as we would have to travel approximately 180 miles round trip daily to the next closest branch.

If you need any further information, please do not hesitate to contact me.

Thank you,



Dr. Johnna Bruhn
Superintendent
Mosquero Municipal Schools

BOARD OF EDUCATION

Victor R. Vigil
President

James Ray
Vice-President

Jacob Green
Secretary

William Lewis
Member

Member

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Dr. Johnna Bruhn, Superintendent

Lisa Davis, Business Manager

Margaret Green, Secretary

MEMORANDUM

TO: Mosquero Board of Education

FROM: Dr. Johnna Bruhn, Superintendent

DATE: July 13, 2026

RE: Authorization to Conduct Intra-Fund Transfers

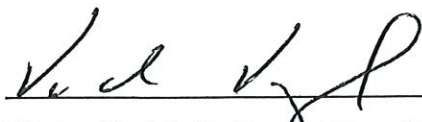
I recommend that the Mosquero Board of Education authorize the superintendent and the business manager to process intra-fund transfers during Fiscal Year 2027.

This authority has traditionally been granted annually to alleviate the need for the board to take action to reconcile budgeted line items within specific funds.

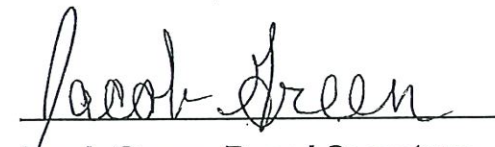
However, all transfers between funds (via BAR) will still require the approval of both board and the NM Public Education Department.

Thank you.

Authority is hereby granted, pursuant to board action on July 13, 2026:



Victor R. Vigil, Board President



Jacob Green, Board Secretary

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RESOLUTION

A RESOLUTION PERTAINING TO SUBMITTAL AND FORMAL RATIFICATION OF BUDGET ADJUSTMENT REQUESTS

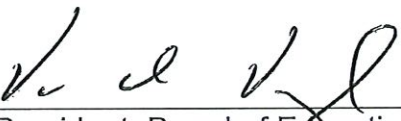
Whereas, The Mosquero Municipal Schools Board of Education meets monthly on the second Monday of each month; and

Whereas, Carryover letters, budget increases, and budget decreases are received throughout the month; and

Whereas, It is beneficial for the Business Manager to submit these Budget Adjustment Requests (BARs) to the Public Education Department immediately upon receipt so that funds can be expended prior to the end of the fiscal year on June 30, 2027.

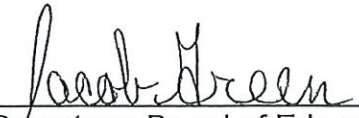
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION that such Budget Adjustment Requests (including maintenance and transfer BARs) be submitted to the Public Education Department as they are received and approved by the Superintendent with official ratification by the Board of Education at their regularly scheduled monthly meetings until July 2027.

PASSED, APPROVED, AND ADOPTED by the Board of Education July 13, 2026



President, Board of Education

(SEAL)
ATTEST:



Secretary, Board of Education