

Hilary Hawks, Interim Superintendent
Pat Copeland, Business Manager
Margaret Green, Secretary

District No. 5

Mosquero Municipal Schools

P.O. Box 258 * 43 McNeil Ave.

Mosquero, N.M. 87733

Phone 575-338-4653 * Fax 575-673-2305

Board of Education

Victor R. Vigil, President
Amanda Culbertson, Vice-President
Jacob Green, Secretary
William Lewis, Member
James Ray, Member

This meeting will be held in compliance with the New Mexico "Open Meetings Act," NMSA 1978, Section 10-15-1 to 10-15-4. The following agenda sets forth subjects of the meeting. The order in which the Agenda is followed is subject to change by the Board, if a topic on the agenda is permitted by law to be discussed in closed session, the board may or may not, at that time, close the meeting as to such topic. An agenda may be obtained at the main office of the Mosquero Schools, twenty-four (24) hours prior to the meeting. All action items on the agenda are marked with an asterisk (*) and may be first studied, reviewed and discussed by committee. The meeting is also being conducted in accordance with the Americans With Disabilities Act (42 U.S.D.12101 1991). The facility where the meeting is to be held is wheel chair accessible and handicapped parking is available. Requests for sign interpretive services are available. Requests should be received at least 48 hours prior to the meeting. To arrange for those or other handicapped services, please call the number above.

Regular Board Meeting June 9, 2025 @ 6:00 PM Superintendent's Office

Zoom link:

<https://mosquero-net.zoom.us/j/95076481269?pwd=mlkPUPgbs78znRCq3Z0WPA0i9xDLjk.1>

Meeting ID: 950 7648 1269

Passcode: 2271

1. **Call to Order, Invocation, and Pledge of Allegiance**
2. **Approve Current Agenda**
3. **Approve Previous Meeting(s) Minutes**
4. **Visitors**
5. **Interim Superintendent's Report:**
 - a. **Budget Adjustments**
 - b. **Accounts Payable Vouchers**
 - c. **Report and Construction Update**
6. **Action:**
 - a. **Approve Changing Banks to the Bank of Logan**
 - b. **Approval of K-8 Science Curriculum Adoption**
 - c. **Certify Fixed Assets**
 - d. **Consider for Approval the Resolution Authorizing the Voting to Elect Candidates to the Open Board Member Positions to the Board of Education.**
7. **Discussion:**
 - a. **NMSBA Policy Service Advisories 263-264**
8. **Adjournment**

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**Regular Board Meeting
June 9, 2025 @ 6:00 PM
Superintendent's Office**

Members Present:

Victor R. Vigil
Jacob Green
William Lewis

Member Absent:

Amanda Culbertson
James Ray

Others Present:

Hilary Hawks
Margaret Green
Lisa Davis
Linda Melendres
Mark Valenzuela (via Zoom)
Pat Copeland
Christina Vigil

Quorum was established by President Vigil.

1. Call to Order, Invocation, and Pledge of Allegiance

Meeting was called to order at 6:01 PM. The group said the Pledge of Allegiance and President Vigil led the invocation.

2. Approve Current Agenda

112-2425 **Jacob Green moved to approve the agenda as presented. Motion was seconded by William Lewis. All were in favor. Motion carried.**

3. Approve Previous Meeting(s) Minutes

113-2425 **William Lewis moved to approve the minutes from the May 5, 2025 regular meeting and the May 28, 2025 special meeting. Motion was seconded by Jacob Green. All were in favor. Motion carried.**

4. Visitors—none

5. Interim Superintendent's Report:

a. Budget Adjustments

114-2425 **Jacob Green moved to approve BAR #028-000-2425-0027-D in the amount of (\$1,000.00), BAR #028-000-2425-0037 in the amount of**

Regular Meeting
June 9, 2025

(\$664.00), and BAR #028-000-2425-0038-I in the amount of \$1,000.00. Motion was seconded by William Lewis. All were in favor. Motion carried.

b. Accounts Payable Vouchers

115-2425 Jacob Green moved to approve Voucher #2436 in the amount of \$81,528.92, Voucher #2437 in the amount of \$52,888.81, Voucher #2439 in the amount of \$41,009.57, Voucher #2440 in the amount of \$775.00, Voucher #2441 in the amount of \$85,259.16, and Voucher #2442 in the amount of \$19,177.15. Motion was seconded by William Lewis. All were in favor. Motion carried.

c. Report and Construction Update

Interim Superintendent Hawks updated the group on the teacherages. Homespot and the manufacturer did a walkthrough last week—problems will be addressed by these two entities. Significant progress is being made on the main building project.

Linda Melendres spoke to the group about SB9 and General Obligation Bonds. These will be on the July agenda for a board decision.

6. Action:

a. Approve Changing Banks to the Bank of Logan

116-2425 Jacob Green moved to change banks to the Bank of Logan. Motion was seconded by William Lewis. All were in favor. Motion carried.

b. Approval of K-8 Science Curriculum Adoption

117-2425 William Lewis moved to approve the adoption of *Inspire* for the K-8 science curriculum as recommended by the teachers of those grades. Motion was seconded by Jacob Green. All were in favor. Motion carried.

c. Certify Fixed Assets

Assistant business manager, Lisa Davis, asked if this item could be tabled—she was not sure that it is necessary, but will have more information for the July meeting.

118-2425 Jacob Green moved to table the certification of fixed assets. Motion was seconded by William Lewis. All were in favor. Motion carried.

d. Consider for Approval the Resolution Authorizing the Voting to Elect Candidates to the Open Board Member Positions to the Board of Education

119-2425 William Lewis moved to approve the resolution authorizing the voting to elect candidates to the open board of education positions #4 and #5. Motion was seconded by Jacob Green. All were in favor. Motion carried.

7. Discussion:

a. NMSBA Policy Service Advisories 263-264

The members discussed NMSBA Policy Service Advisories 263-264. No action was taken.

8. Adjournment

120-2425 Jacob Green moved to adjourn at 6:47 PM. Motion was seconded by William Lewis. All were in favor. Motion carried.



PRESIDENT



SECRETARY

Melissa Gonzalez
Harding County Clerk
35 Pine St./ PO Box 1002
Mosquero, NM 87733

Re: Mosquero Municipal Schools' school board positions to be filled at the November 4, 2025 election

Dear County Clerk Gonzalez,

Pursuant to Section 1-22-4 NMSA, as amended, notice is hereby given that the following positions are to be filled at the November 4, 2025 regular local election:

Position 4 – Board District 4
Position 5 – Board District 5

I request that you inform the secretary of state of the above listed positions to be filled no later than one hundred twelve days before the November 4, 2025.

Please sign, date and return the enclosed Receipt of Notice to Hilary Hawks at superintendent@mosquero.net and Linda Melendres at linda@melendreslaw.com and cc Margaret Green at secretary@mosquero.net and

If you have questions or need any other information please let me know.

Sincerely,



RESOLUTION AND PROCLAMATION

CALLING FOR A REGULAR SCHOOL DISTRICT ELECTION TO BE HELD IN THE MOSQUERO MUNICIPAL SCHOOL DISTRICT, HARDING COUNTY, STATE OF NEW MEXICO, ON NOVEMBER 4, 2025, FOR THE PURPOSE OF VOTING TO ELECT BOARD MEMBERS TO THE BOARD OF EDUCATION

WHEREAS, the Board of Education (the "Board") of Mosquero Municipal School District, Harding County, State of New Mexico as the governing board of Mosquero Municipal School District (the "District"), has determined that a regular school district election (the "Election") shall be held Tuesday, November 4, 2025, and that a Resolution and Proclamation of the Election shall be issued by the Board, in accordance with Sections 1-22-3 and 4 NMSA 1978 calling for the election of board members.

WHEREAS, in accordance with Section 1-22-4, NMSA 1978, a regular District Election shall be held, and a Resolution and Proclamation of the Election shall be issued by the Board; and

WHEREAS, the Board has determined upon its own initiative to elect board members that a Resolution and Proclamation of the Election shall be issued by the Board, in accordance with Section 1-22-4, NMSA 1978 as amended and supplemented; and

WHEREAS, in accordance with Section 1-22-3 and 4, NMSA 1978, a regular District election shall be held, and a Resolution and Proclamation of the Election shall be issued by the Board, in accordance with Sections 1-22-3 and 4, NMSA 1978.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF MOSQUERO MUNICIPAL SCHOOL DISTRICT, COUNTY OF HARDING, STATE OF NEW MEXICO THAT THE FOLLOWING RESOLUTION AND PROCLAMATION BE AND IT HEREBY IS ISSUED:

PROCLAMATION

Section 1. The regular school district election to elect school board members for the Mosquero Municipal School District, County of Harding, New Mexico (the "District") shall be held on Tuesday, November 4, 2025.

Section 2. Two (2) persons shall be elected at large from within the District to the Board of Education of the District for a full term of four (4) years, and the positions to be filled are respectively designated Position 4 and Position 5.

Section 3. Each elector within the District will be entitled to vote for one candidate for Position 4 and Position 5. The candidate receiving the greatest number of votes for Position 4 shall be elected to Position 4, and the candidate greatest number of votes for Position 5 shall be elected to Position 5.

Section 4. Declarations of candidacy and a sworn statement of intent are to be filed with the County Clerk of Harding County, 35 Pine St./ PO Box 1002 Mosquero, NM 87733, New Mexico, between the hours of 8:00 a.m. and 5:00 p.m., on August 26, 2025.

Section 5. Affidavits of withdrawal of candidacy or declarations of intent to be a write-in candidate are to be filed with the County Clerk of Harding County before 5:00 p.m. on September 5, 2025.

Section 6. The precincts, including consolidated precincts, and the location and designation of each polling place shall be as follows:

**POLLING LOCATIONS
MOSQUERO MUNICIPAL COUNTY SCHOOL DISTRICT
November 4, 2025**

Polling locations will be made available by the Harding County Clerk

Section 7.

- A. October 7, 2025 is the deadline to register to vote in the November 4, 2025 election, except that same day registration is available at Early and Election Day locations.
- B. For purposes of absentee voting all of the precincts are consolidated into one single precinct and the location of the polling place for such absent voter precinct is the office of the County Clerk of Harding County, 35 Pine St., Mosquero, NM 87733. Absentee voting will be permitted as authorized by the Absent Voter Act of the Election Code, Sections 1-6-1 through 1-6-18, NMSA 1978, beginning 28 days before the November 4, 2025 election. Applications for absentee ballots may be obtained from the office of the County Clerk of Harding County, 35 Pine St., Mosquero, NM 87733; however, at 5:00 p.m. on Monday, November 3, 2025, the County Clerk is required by statute to destroy unused absentee ballots, so completed applications must be returned to the County Clerk prior to that time. Absentee ballots of District voters may be marked in person at the office of the County Clerk of Harding County, 35 Pine St., Mosquero, NM 87733, and delivered to the County Clerk from Tuesday, October 7, 2025 at 8:00 a.m. until Friday, October 31, 2025, at 5:00 p.m. At any time prior to 5:00 p.m. on Monday, November 3, 2025 any person whose absentee ballot application has been accepted and who was mailed an absentee ballot but who has not received the absentee ballot may execute, in the office of the County Clerk of Harding County, a sworn affidavit stating that the voter did not receive or vote his absentee ballot. Upon receipt of the sworn affidavit, the County Clerk shall issue the voter a replacement absentee ballot. Sealed envelopes containing marked

absentee ballots of District voters will be received by the County Clerk of Harding County until 7:00 p.m., Tuesday, November 4, 2025.

- C. Early Voting is permitted as authorized by Sections 1-6-5.6 and 1-6-5.7 NMSA 1978 beginning on the 28th day before the November 4, 2025 election. The last day to vote early is on Saturday, November 1, 2025 before the November 4, 2025 election.

Section 8. The polling places will be open between the hours of 7:00 a.m. and 7:00 p.m. on election day, Tuesday, November 4, 2025.

Section 9. The County Clerk of Harding County, New Mexico is required by law to close the registration books for the election at 5:00 p.m., on October 7, 2025, and a person will be allowed to vote only if he or she is an elector of the District and currently registered to vote in the District at that time, except that same day registration is available at Early Voting and Election Day locations. Any qualified elector of the District who is not now registered and who wishes to vote at the election should register during regular office hours at the office of the County Clerk of Harding County, 35 Pine St., Mosquero, NM 87733, or with any registration agent at a designated agency as provided in Sections 1-4-48 and 1-4-49, NMSA 1978, prior to 5:00 p.m. on Saturday, November 1, 2025. For federal qualified electors and overseas voters, the County Clerk shall accept a certificate of registration by electronic transmission from a voter qualified to apply for and vote by absentee ballot in the District if the transmission is received before 5:00 p.m. on October 31, 2025, the Friday immediately preceding the election.

[END OF PROCLAMATION]

Section 10. The casting of votes by qualified electors at the polling places, including the Absentee polling place, shall be cast on a paper ballot to be tabulated on a voting system authorized under Section 1-9-1, *et. seq.*, NMSA 1978. The paper ballots shall be tabulated using Image Cast Precinct. Qualified nonresident District electors will use paper ballots for casting votes. The complete ballot, in English and Spanish, shall be placed near the voting machines in plain view of the qualified voters so that the complete ballot may be examined before they vote.

Section 11. The Proclamation shall be published in full in English and Spanish, one time not less than fifty (50) days prior to such election, i.e. prior to Monday, September 15, 2025. All such publications shall be in *The Harding County Developer* or *Albuquerque Journal* being the legal newspapers having a general circulation within the District. The Harding County Clerk is directed to publish the Proclamation as provided above.

Section 12. The proclamation with the names of the precinct board members shall be published in English and Spanish once a week for two (2) consecutive weeks, with the last publication being made within seven (7) days but not later than two (2) days before the date of the election.

Section 13. The vote shall be canvassed as provided in Section 1-22-15, NMSA 1978, and the County Clerk shall certify the results of the Election and cause the results of the election to be published once in *The Harding County Developer* or *Albuquerque Journal*, newspapers of general circulation in the school district.

Section 14. The Superintendent and the officers of the Board are hereby authorized and directed, for and on behalf of the Board, to take all action necessary or appropriate to effectuate the provisions of this Resolution, including, without limiting the generality of the foregoing, the preparation of affidavits, instructions and election supplies, and the publication of notices.

Section 15. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this resolution.

Section 16. All bylaws, orders, resolutions and ordinances, or parts thereof, inconsistent herewith are hereby repealed to the extent only of such inconsistency. This repealer shall not be construed to revive any bylaw, order, resolution, or parts thereof, heretofore repealed.

Section 17. The County Clerk of Harding County is requested to conduct the election in accordance with this resolution as provided by Section 1-22-1 et seq., NMSA 1978, the New Mexico Election Code and the Federal Voting Rights Act, as amended, including but not necessarily limited to, making available at the office of the Clerk of Harding County, and at the appropriate polling places (by being present or on call), Spanish-speaking persons who are fluent in reading, writing and speaking English or persons who are fluent in speaking other minority languages used in the District who are fluent in reading, writing and speaking English.

PASSED AND ADOPTED this 9th day of June, 2025.

MOSQUERO MUNICIPAL SCHOOL DISTRICT,
COUNTY OF HARDING, NEW MEXICO

By: 
President, Board of Education

ATTEST:

By: 
Secretary, Board of Education

