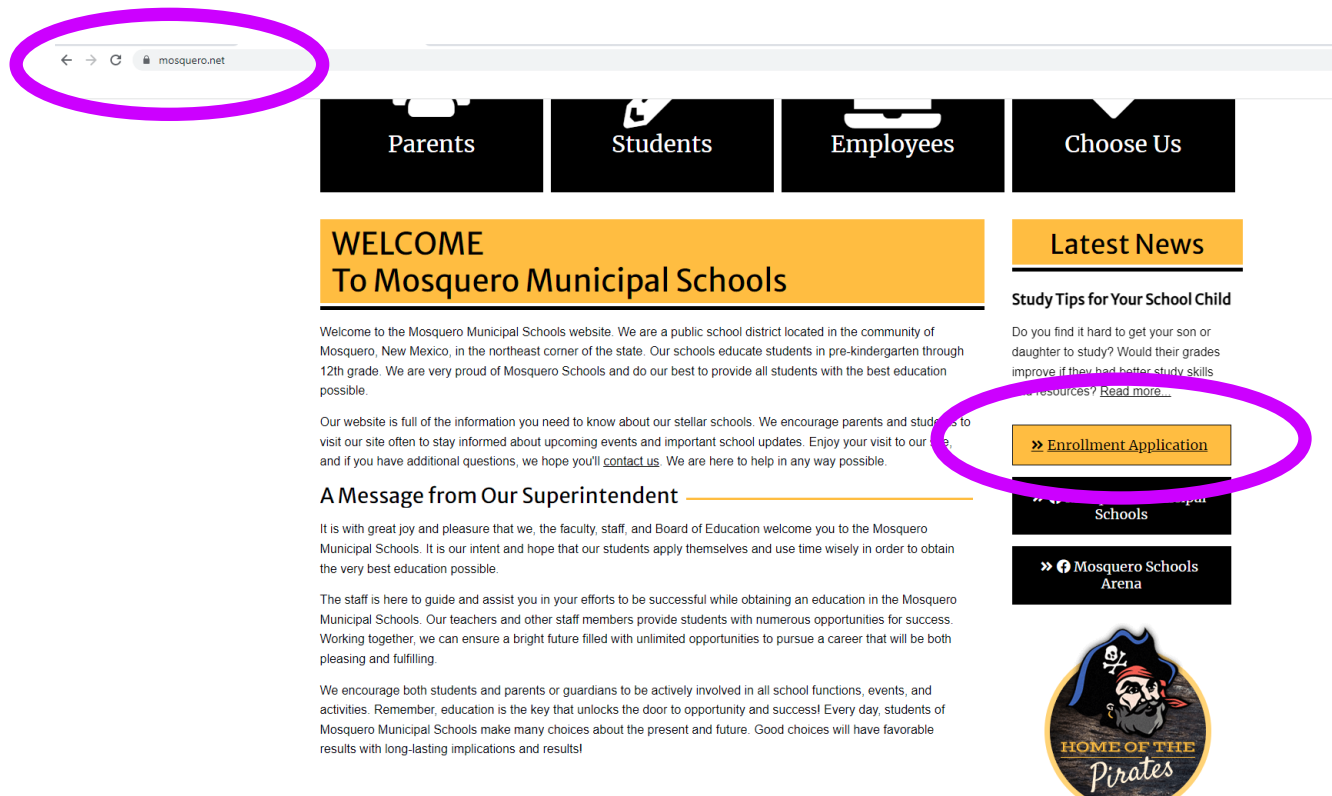



NEW STUDENT ENROLLMENT PROCESS

Go to our website (mosquero.net) and click on “Enrollment Application” on the right side of page.



The following screen will come up. Fill out the form—each item with a * beside it is required information. Click submit.

Online Enrollment Access



New Student Enrollment: Account Request

This form is the first step to enrolling your new student online. Complete it to request an account that you will use to log in to a secure Online Enrollment system.

YOU MUST CONTACT THE DISTRICT BEFORE STARTING THE ONLINE ENROLLMENT PROCESS. Main Office: (575) 673-2271

Once you have contacted the district, complete the required fields to request an account to enroll your student(s).

Enter the name of the legal parent/guardian of the student you want to enroll

* Guardian Legal First Name:

* Guardian Legal Last Name:

Guardian Legal Middle Name:

Guardian Legal Name Prefix: Guardian Legal Name Suffix:

Guardian contact information


* Guardian Email Address:

* Re-type Email Address:

* Guardian Primary Phone Number:

Complete the security dialog

☒ I'm not a robot



Asterisk (*) denotes a required field

[Click here to submit Online Enrollment Account Request](#)

Enter the name of the legal parent/guardian of the student you want to enroll

* Guardian Legal First Name:

* Guardian Legal Last Name:

Guardian Legal Middle Name:

Guardian Legal Name Prefix: Guardian Legal Name Suffix:

Guardian contact information

* Guardian Email Address:

* Re-type Email Address:

* Guardian Primary Phone Number:

Complete the security dialog

☒ I'm not a robot

reCAPTCHA

Asterisk (*) denotes a required field

[Click here to submit Online Enrollment Account Request](#)

Online Enrollment Account Request Confirmation

Submitting this request initiates an email to the account entered with directions on how to access the Online Enrollment process for Mosquero Municipal Schools. The email will be sent to: margaretgreen@hotmail.com

Click OK to continue or Back to correct any information or cancel this request.

OK **Back**

Enter the name of the legal parent/guardian of the student you want to enroll

* Guardian Legal First Name:

* Guardian Legal Last Name:

Guardian Legal Middle Name:

Guardian Legal Name Prefix: Guardian Legal Name Suffix:

Guardian contact information

* Guardian Email Address:

* Re-type Email Address:

* Guardian Primary Phone Number:

Complete the security dialog

☒ I'm not a robot

reCAPTCHA

Asterisk (*) denotes a required field

[Click here to submit Online Enrollment Account Request](#)

Enrollment Submitted

Your Account Request has been successfully submitted. An email has been sent to margaretgreen@hotmail.com with instructions on how to continue enrolling your new student.

OK

Next, check your email. You will have an email from **donotreply@mosquero.net**.

*Check Spam/Trash folder if you don't see it in your inbox.

Click on the link in the email to complete the enrollment. Your password will also be included in the email.

Complete Student Enrollment

- ① Getting too much email? [Unsubscribe](#) | [Manage subscriptions](#)
- ① This message was sent with High importance.

D **donotreply@mosquero.net**

Wed 3/16/2022 9:18 AM

To: You

Dear Foe-ley Parent ,

Thank you for the request to enroll your student. You must now log into the system to complete the enrollment.

Please note - you must complete this last step to complete the enrollment.

To complete the enrollment, please visit this link: <https://skyward.mosquero.net/scripts/wsisa.dll/WService=wsEApplus/sfemnu01.w>

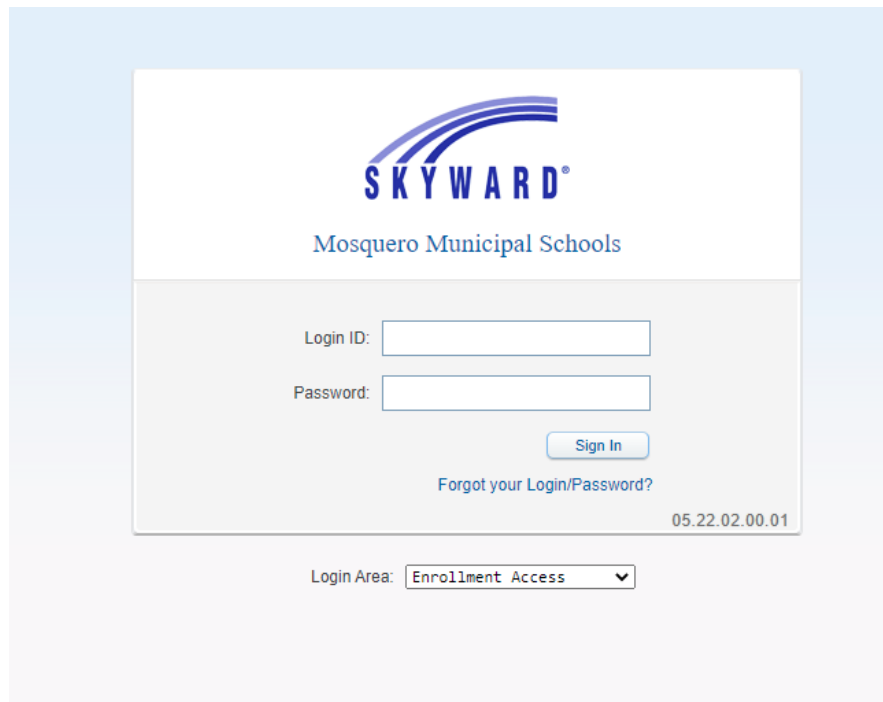
Your login is: foeparentenrollment@hotmail.com

Your password is:

District: Mosquero Municipal Schools
District Web Site: <http://www.mosquero.net>
State: NM
District Code: 028

Mosquero Municipal Schools

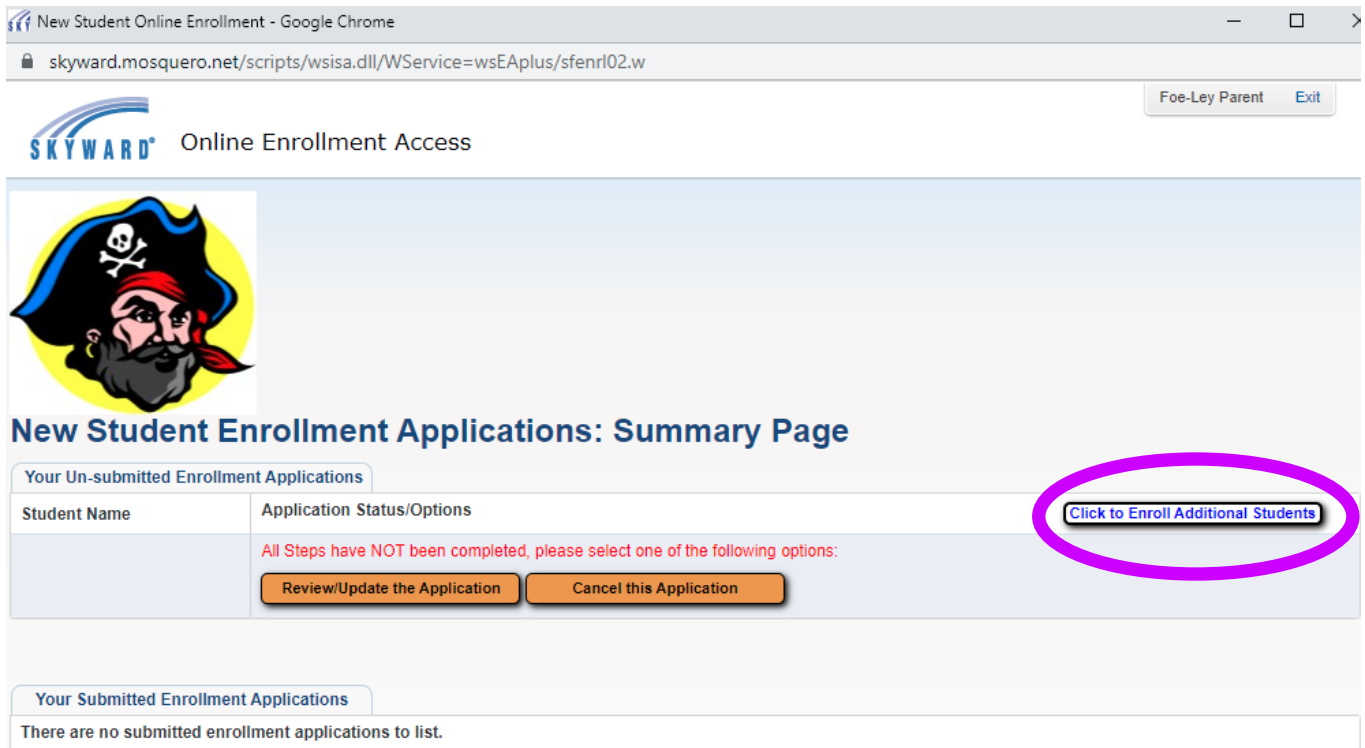
The link will take you to this screen. The email address you used during the account request will be your user name. Again, the password is provided in the email.



The image shows the login interface for Skyward Mosquero Municipal Schools. At the top is the Skyward logo, which consists of three curved lines above the word "SKYWARD". Below the logo is the text "Mosquero Municipal Schools". The login area contains two input fields: "Login ID:" and "Password:". To the right of the "Password:" field is a "Sign In" button. Below the "Sign In" button is a link that says "Forgot your Login/Password?". In the bottom right corner of the login area, the date "05.22.02.00.01" is displayed. Below the login area is a "Login Area:" label followed by a dropdown menu currently set to "Enrollment Access".

Once you login, the application will appear.

Note: However, if this is not your first time enrolling a student at Mosquero Schools, you will need to click the following:



The image shows a web browser window titled "New Student Online Enrollment - Google Chrome". The address bar shows the URL "skyward.mosquero.net/scripts/wsisa.dll/WSservice=wsEApplus/sfenrl02.w". The page header includes the Skyward logo and the text "Online Enrollment Access". On the right side of the header, there are links for "Foe-Ley Parent" and "Exit". The main content area features a pirate logo on the left and the title "New Student Enrollment Applications: Summary Page". Below the title is a tab labeled "Your Un-submitted Enrollment Applications". A table with two columns, "Student Name" and "Application Status/Options", is shown. The table contains one row with the text "All Steps have NOT been completed, please select one of the following options:". Below this text are two buttons: "Review/Update the Application" and "Cancel this Application". To the right of the table, a button labeled "Click to Enroll Additional Students" is circled in red. Below the table is another tab labeled "Your Submitted Enrollment Applications". At the bottom, a message states "There are no submitted enrollment applications to list."


Click the “Edit” button to the right of “Step 1: Student Information”.

New Student Online Enrollment - Google Chrome

skyward.mosquero.net/scripts/wsisa.dll/WService=wsEApplus/sfenrl01.w?hRegStuld=91

SKYWARD® Online Enrollment Access

Foe-Ley Parent Exit



New Student Enrollment: Application Form

Save and Continue to Fill Out Application Save and go to Summary Page Print Application Leave WITHOUT Saving

Instructions for completing the student application

Answer the questions to progress through the application form. Click 'Save and Continue to Fill Out Application' to save your progress and stay on this screen. Click 'Save and go to Summary Page' to save your progress and return to the summary page. Click 'Leave WITHOUT Saving' to return to the summary page without saving.

Asterisk (*) denotes a required field Please Note: Only one step may be edited at a time

Step 1: Student Information Edit View Only

Step 2: Family/Guardian Information Edit View Only

Fill in the following information. Each item with a * beside it is required information.

Asterisk (*) denotes a required field Please Note: Only one step may be edited at a time

Step 1: Student Information Edit View Only Save Save and Collapse Step

* Last Name: * First Name: Middle Name:

Name Suffix: Name Prefix: Preferred Name: * Gender:

* Date of Birth: Age: * Birth City: * Birth State:

* Birth Country: * Birth County:

Second Phone: * Home Email:

☒ Does student live within this school district?

Is student part of a military family?:

Mom's Maiden Name:

* Local Race:

* Is Student Hispanic/Latino?: ☐ No, My Child is not Hispanic or Latino
☐ Yes, My Child is Hispanic or Latino - A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race

* Federal Race: (select all that apply) ☐ American Indian or Alaska Native - A person having origins in any of the original peoples of North and South America (including Central America) and who maintains tribal affiliation or community attachment
☐ Asian - A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, e.g., Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam
☐ Black or African American - A person having origins in any of the black racial groups of Africa
☐ Native Hawaiian or Other Pacific Islander - A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands
☐ White - A person having origins in any of the original peoples of Europe, the Middle East, or North Africa

Ancestry:

* Language Spoken Most:

Once the step is completed, click on “Complete Step 1 and move to Step 2: Family/Guardian Information”.

The screenshot shows the 'New Student Online Enrollment' form in a Google Chrome browser. The form is titled 'skyward.mosquero.net/scripts/wsisa.dll/WSservice=wsEPlus/sfenr01.w?hRegStuid=91'. It contains various fields for student information, including 'Previous School District', 'Expected Enrollment Date', 'Expected Grade Level', and 'Expected School to Enroll into'. There are also checkboxes for 'Has student attended a state school?' and 'Has student attended this district previously?'. A section titled 'You are enrolling your student into the Current School Year (2021 - 2022)' includes fields for 'Expected Enrollment Date' and 'Expected School to Enroll into'. Below this, there are checkboxes for 'AUP (Acceptable Use Policy)', 'Do you have internet access?', and 'Do you have a device to access eLearning material?'. There are also several checkboxes for authorizing the student's information for various purposes: Military usage, Higher Ed usage, Public usage, District usage, and Local usage. At the bottom of the form, there are two buttons: 'Complete Step 1 and move to Step 2: Family/Guardian Information' and 'Complete Step 1 Only'. The first button is circled in purple.

Repeat the process for each of the next steps making sure that there is a green check mark ✓ to the right of each step.

The screenshot shows a summary of the enrollment process with six steps listed. Each step has an 'Edit' button and a 'View Only' button. To the right of each step, there is a green check mark and the text 'Date Completed: 03/16/2022'. A large purple circle is drawn around the right side of the first five steps, highlighting the completion status. Step 6, 'Additional District Forms', is currently active and shows a list of required and optional forms. The required forms are: '21-22 Acceptable Use Policy', '21-22 Student Dental Exam Verification Form', '21-22 District Permissions', and '21-22 Grant to Consent'. The optional form is '21-22 SMS Opt In'. Each form has a checkbox indicating whether it has been completed. At the bottom of the form, there is a 'Complete Step 6' button. Below the form, there is a 'Submit Application to the District' button. At the very bottom, there are four buttons: 'Save and Continue to Fill Out Application', 'Save and go to Summary Page', 'Print Application', and 'Leave WITHOUT Saving'.

Special note about Step 6: Each item must be clicked on individually. Each form will ask for a parent “signature” (type your full name) and a date. Click “Save” (top right) and move on to next form.

Step 6: Additional District Forms [Edit](#) [View Only](#) [Save](#) [Save and Collapse Step](#)

Instructions for completing the Additional District Forms

The buttons below each link to an additional form that must be completed to be able to submit the student application.

Asterisk (*) denotes a required form

* Required Form:	21-22 Acceptable Use Policy	<input type="checkbox"/> This form has not been completed
* Required Form:	21-22 Student Dental Exam Verification Form	<input type="checkbox"/> This form has not been completed
* Required Form:	21-22 District Permissions	<input type="checkbox"/> This form has not been completed
* Required Form:	21-22 Grant to Consent	<input type="checkbox"/> This form has not been completed
Optional Form:	21-22 SMS Opt In	<input type="checkbox"/> This form has not been completed

[Complete Step 6](#)

Acceptable Use Policy (AUP)

USE OF TECHNOLOGY RESOURCES IN INSTRUCTION
ELECTRONIC INFORMATION SERVICES USER AGREEMENT
Details of the user agreement shall be discussed with each potential user of the electronic information services (EIS). When the signed agreement is returned to the school, the user may be permitted use of EIS resources.

Terms and Conditions
Acceptable use. Each user must:

- Use the EIS to support personal educational objectives consistent with the educational goals and objectives of the School District.
- Agree not to submit, publish, display, or retrieve any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or illegal material.
- Abide by all copyright and trademark laws and regulations.
- Not reveal home addresses, personal phone numbers or personally identifiable data unless authorized to do so by designated school authorities.
- Understand that electronic mail or direct electronic communication is not private and may be read and monitored by school personnel.

Click “Complete Step 6”.

Step 6: Additional District Forms [Edit](#) [View Only](#) [Save](#) [Save and Collapse Step](#)

Instructions for completing the Additional District Forms

The buttons below each link to an additional form that must be completed to be able to submit the student application.

Asterisk (*) denotes a required form

* Required Form:	21-22 Acceptable Use Policy	<input checked="" type="checkbox"/> This form <i>has been completed</i>
* Required Form:	21-22 Student Dental Exam Verification Form	<input checked="" type="checkbox"/> This form <i>has been completed</i>
* Required Form:	21-22 District Permissions	<input checked="" type="checkbox"/> This form <i>has been completed</i>
* Required Form:	21-22 Grant to Consent	<input checked="" type="checkbox"/> This form <i>has been completed</i>
Optional Form:	21-22 SMS Opt In	<input checked="" type="checkbox"/> This form <i>has been completed</i>


[Complete Step 6](#)

The next screen should look like the following picture—each step has a green check mark and a date completed. If each step is complete, click submit at the bottom of the page.

New Student Online Enrollment - Google Chrome

skyward.mosquero.net/scripts/wsisa.dll/WService=wsEPlus/sfenrl01.w?hFromCust=Y&hRegStuld=91&sessionid=18478||45982&encses=fjczalYkahpGbqje

SKYWARD Online Enrollment Access



New Student Enrollment: Application Form

Save and Continue to Fill Out Application Save and go to Summary Page Print Application Leave WITHOUT Saving

Instructions for completing the student application

Answer the questions to progress through the application form. Click 'Save and Continue to Fill Out Application' to save your progress and stay on this screen. Click 'Save and go to Summary Page' to save your progress and return to the summary page. Click 'Leave WITHOUT Saving' to return to the summary page without saving.

Asterisk (*) denotes a required field Please Note: Only one step may be edited at a time

Step 1: Student Information	Edit View Only	✔ Date Completed: 03/16/2022
Step 2: Family/Guardian Information	Edit View Only	✔ Date Completed: 03/16/2022
Step 3: Medical/Dental Information	Edit View Only	✔ Date Completed: 03/16/2022
Step 4: Emergency Contact Information	Edit View Only	✔ Date Completed: 03/16/2022
Step 5: Requested Documents	Edit View Only	✔ Date Completed: 03/16/2022
Step 6: Additional District Forms	Edit View Only	✔ Date Completed: 03/16/2022

Submit Application to the District

* All steps must be Completed before an Application can be Submitted *

Please Note: Only one step may be edited at a time

Confirm

Submitting will allow Mosquero Municipal Schools to review and process this application. After submitting you will only be able to view this application and will not be able to make any further changes.

Are you sure you want to submit this application to Mosquero Municipal Schools?

Submit Application Cancel and Keep Screen Open

Application Submitted

The application has been successfully submitted.

The application will be reviewed and you will be contacted as to how to proceed.

OK